

Edwards-Knox Central School District



Exit Interview/Questionnaire Resignation

1. Name: _____
2. What job title did you hold when you resigned: _____

3. Please indicate your employment classification at the time of resignation.

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Administrator | <input type="checkbox"/> Bus Monitor | <input type="checkbox"/> Cleaner | <input type="checkbox"/> Clerk |
| <input type="checkbox"/> Counselor | <input type="checkbox"/> Custodian | <input type="checkbox"/> Dispatch | <input type="checkbox"/> Driver |
| <input type="checkbox"/> Food Service | <input type="checkbox"/> Librarian | <input type="checkbox"/> Lifeguard | <input type="checkbox"/> Motor Equip. Mechanic |
| <input type="checkbox"/> Nurse | <input type="checkbox"/> Occ. Therapist | <input type="checkbox"/> School Psychologist | <input type="checkbox"/> Secretary |
| <input type="checkbox"/> Speech Therapist | <input type="checkbox"/> Teacher | <input type="checkbox"/> Teacher Assistant | <input type="checkbox"/> Other (please specify) |

4. How long were you employed by E-KCSD?

- | | |
|--|--|
| <input type="checkbox"/> Less than one year | <input type="checkbox"/> More than 6 years, less than 10 years |
| <input type="checkbox"/> More than one year, less than 6 years | <input type="checkbox"/> More than 10 years |

5. Why are you leaving your current position?

- ☐ Moving out of the area
- ☐ To further education (mine or partner's)
- ☐ Accepting another position
- ☐ Family circumstances
- ☐ Dissatisfaction with current position
- ☐ Insufficient salary
- ☐ Other (please specify) _____

6. Please rate the items below in terms of your satisfaction with each during your employment at E-KCSD:

	Very Unsatisfied	Unsatisfied	Satisfied	Very Satisfied	No Opinion
Type of Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pay/Compensation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Benefits Package	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resources to do your Job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Physical Working Conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Feel free to comment on your responses to any of the above statements.

8. Please rate your level of agreement with the following statement as they related to your most recent position at E-KCSD:

	Strongly Disagree	Disagree	Agree	Strongly Agree	No Opinion
The volume of work my supervisor expected of me was reasonable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My supervisor was available when I needed assistance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There was cooperation among the employees in my department.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The lines of communication were open and policies were made clear.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My supervisor had a knowledge and understanding of my responsibilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I was treated fairly by my supervisor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I would consider E-KCSD employment in the future.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I would recommend E-KCSD employment to others.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My work facilities were safe and contributed to a good working environment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Feel free to comment on your responses to any of the above statements.

10. Did you receive an annual written performance appraisal while working in your most recent position with E-KCSD? ☐ Yes ☐ No

11. Please mention any employee (supervisor, supervisee, or co-worker) at E-KCSD who contributed positively to your employment experience. _____

12. What constructive suggestions do you have that might make E-KCSD a better place to work?

If you wish to discuss your responses to the survey in more detail or have any other concerns regarding E-KCSD employment, you may make an appointment with the Superintendent at 315-562-8130, ext. 25500. Thank you for your participation.

Please return this completed form to Brandi Graham, Superintendent's Office.